

**CAMDEN-WYOMING SEWER & WATER AUTHORITY**  
P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on December 14, 2010*

**Authority Members present:** Mr. Mark Dyer  
Ms. JoAnn Glenn-Lewin  
Mr. Michael Quinn  
Mr. Lester Stillson  
Ms. Tracey Green

**Also in attendance representing  
the CWS&WA:** Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:** Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on December 14, 2010. The meeting was called to order at 7:02 p.m. by the Chairperson, Mr. Dyer.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that a set of smoke testing of the sewer system had been conducted with assistance from the Delaware Rural Water Association toward the identification of potential sources of infiltration and inflow into the Authority's sewer system.

Mr. Scott indicated that the Authority had met with the representatives of the Boy Scouts to explain the Authority's objection to the Boy Scouts' application for well permits and offer the Boy Scouts a more economically viable, a more environmentally sound and a safer alternate source water to serve the Boy Scouts' proposed land development at the Kesselring Farm.

Regarding billing activities, Mr. Scott indicated that the Authority was aggressively protecting itself by collection activities associated with overdue accounts. Mr. Scott was happy to report the Authority's AR aging days and amounts had been substantially reduced.

**Maintenance & Operations Status (Superintendent Report, cont.):**

Mr. Scott reported that the Authority's world wide web site had been updated.

Mr. Scott anticipated that the Authority's financial auditors had been working to complete their annual audit of the Authority's finances. Mr. Scott was hopeful that the audit would be completed in January of next year and perhaps ready for the Board's consideration and approval by the Authority's February 2011, Regular Public Meeting.

Mr. Quinn inquired about a fire hydrant in the Town of Wyoming, to which Mr. Scott responded by indicating that the subject hydrant had been out of service and would be bagged and removed in the near future.

**Engineering Report:**

Mr. Gharebaghi updated the Board regarding the ongoing construction activities at the Wynsome Knoll subdivision.

**Legal Report:**

There was no legal report.

**Approval of the Consent Agenda:**

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

**Visitors' Comments:**

There was no members of the public in attendance at the meeting.

**Adjournment:**

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Ms. Green. Motion carried unanimously.

The Regular Meeting adjourned at 7:30 p.m.

The next Regular Meeting will be held on January 11, 2011, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Lester Stillson  
CWS&WA Secretary